

CAROLINA COLOURS LADIES GOLF ASSOCIATION (CCLGA)

CONSTITUTION AND BY LAWS

(Revised January 2021)

CONSTITUTION

ARTICLE I: NAME

The name of the organization shall be the Carolina Colours Ladies Golf Association. The official abbreviation of said name shall be CCLGA.

ARTICLE II: PURPOSE AND OBJECTIVES

The CCLGA is an unincorporated, non-profit organization with the purpose of sponsoring and encouraging organized amateur, recreational golf activities for female members of the Carolina Colours Golf Club. It is a voluntary organization of members of the Carolina Colours Golf Club although the club will provide support for the CCLGA in terms of assistance from the Professional Staff and the Pro Shop, as well as tee times. The Golf Advisory Committee of the Carolina Colours Golf Club will provide a liaison to the CCLGA to facilitate such assistance and to ensure the CCLGA is operating within the rules and policies of the Carolina Colours Golf Club.

The goals of the CCLGA are to:

1. Promote fellowship and friendly competition among our members;
2. Enhance our member's enjoyment of the game of golf; and
3. Help our members develop a respect for the rules, sportsmanship and heritage of the game.

The CCLGA shall also arrange for the participation of Association members in activities sponsored by other like Associations or clubs.

The CCLGA shall abide by USGA rules in all of its golf activities.

ARTICLE III: MEMBERSHIP

Membership in the CCLGA is open to all female members of Carolina Colours Golf Club who are in good standing with the golf club and twenty-one (21) years of age or older.

It is expected that good sportsmanship and proper golf etiquette will be observed at all CCLGA functions and play days. The CCLGA board of officers may determine eligibility for participation based on compliance with these standards.

ARTICLE IV: DUES AND FEES

Members of the CCLGA shall be required to pay those dues and fees which may, from time to time, be provided for in the Association By Laws.

Additional fees for special tournaments throughout the year will be determined by the Officers of the Association in conjunction with the Tournament and Events committee of the Carolina Colours Golf Club.

ARTICLE V: MEETINGS

Meetings of the CCLGA will be held on the second Tuesday or Thursday of every other month, or advantageous date, preferably at the Pavilion as scheduled by the Officers of the CCLGA. These meetings may be conducted immediately prior to or after a Play Day to facilitate attendance.

ARTICLE VI: OFFICERS AND ELECTIONS

The elected Officers and Representatives of this Association shall be:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. LGA representatives in various committees (not considered LGA board position)

The Officers, enumerated above, shall be elected by the membership in the following manner:

- At least one (1) month prior the next to last regular meeting of the CCLGA, the President shall appoint a Nominating Committee of four (4) members who shall present, in writing, to the President the name of at least one (1) candidate for each office. Elections will be held at the December meeting. Additional nominations for any office may be made from the floor, provided prior consent of the nominee has been obtained. Election shall be by ballot. The person receiving the highest number of votes for each office shall be declared elected. In the event of a tie, an immediate run-off election will be held to determine the winner. Voting may be by proxy prepared and distributed by the CCLGA.
- The Officers of the CCLGA shall be elected for a term of one (1) year, commencing on January 1st of the year following the December election.
- Vacancies which may occur in an elected office will be filled by the remaining Officers of the CCLGA until the next election.

The duties of the elected Officers shall be as set forth in the By Laws of the CCLGA.

Any number of the members of the CCLGA present at a legally convened meeting of the Association shall constitute a quorum, authorized to transact any normal monthly business.

ARTICLE VII: PROPERTY, FUNDS AND RECORDS

The CCLGA shall maintain a no fee checking account in the name of the Carolina Colours Ladies Golf Association. Authorized signatures shall be those of the President and/or Treasurer.

The CCLGA shall maintain records of receipts, disbursements, and such other records as may be deemed appropriate.

BY LAWS

ARTICLE I: OFFICERS RESPONSIBILITIES

President:

The President shall be a member in good standing of the Carolina Colours Golf Club. She shall:

- Preside at all CCLGA meetings.
- Coordinate activities of the CCLGA with the Head Professional and the appointed Liaison from the Carolina Colours Golf Advisory Committee.
- Carry out the policies and rules established by the Carolina Colours Golf Club.
- Call special meetings as may be necessary.
- Present an Annual Report to the members and provide complete records of the year's activities to facilitate the work of the incoming Officers.
- Have power to sign and endorse checks in the absence of the Treasurer.
- At some time during her term, preferably before November 1st, the President and the Officers shall present a plan to the membership to reduce the checking account balance to the minimum bank requirement prior to year end.

Vice President:

The Vice President shall be a member in good standing and shall:

- In the absence of the President, perform the duties of the President, and assume that office, if vacated.
- Greet new members and see that they are properly introduced.
- Develop the annual calendar of CCLGA events in conjunction with the Head Professional, and fulfill the role of the CCLGA Tournament Chairman.
- Fulfill the role of Play Day Chairman and coordinate with the Head Professional in planning the weekly Play Day events.
- Coordinate food events with GM and chef along with centerpieces/door prizes.
- Perform such other duties as requested by the President.

Secretary:

The Secretary shall be a member in good standing and shall:

- Take and prepare the Minutes of all CCLGA meetings.
- Notify the membership of the time and place of all meetings in a timely manner.
- Perform such other duties as requested by the President.

Treasurer:

The Treasurer shall be a member in good standing and shall:

- Establish and maintain a checking account in the name of the CCLGA, no fee if possible.
- Maintain a record of members in good standing of the CCLGA.
- Maintain a record of all receipts and disbursements, and prepare a financial statement at the end of the year.
- Notify the President when any member fails to pay his dues in a timely manner.
- Pay all CCLGA bills promptly.
- Perform such other duties as requested by the President.

ARTICLE II: TOURNAMENTS AND GOLF EVENTS

The Officers of the CCLGA shall be responsible for the CCLGA tournaments, golf events and Play Days, which will operate as follows:

- The Officers of the CCLGA in conjunction with the Head Professional shall plan and implement all golf events and tournaments of the CCLGA. This will include the development of the annual tournament schedule, which shall be presented to the membership at its February meeting.

- Weekly play will consist of two Play Days, as determined by the Head Professional and the Carolina Colours Golf Club.
- All CCLGA members with established handicaps participating in regularly scheduled Play Day events are required to pay the entrance/prize fee as established by a vote of the membership at each year end meeting.
- *Only members of the CCLGA may participate in the Tuesday Game Play Day. On Thursday (non-game) Play Days, LGA members may bring an outside guest. The LGA member must sign-up online and include the guest's name. The guest must play with the member. The number of times a guest may play with the LGA is limited to 3 times in one LGA season.*

ARTICLE III: HANDICAPS

Handicaps shall be determined under the USGA system and it is strongly encouraged that all members be enrolled in the Carolina Colours Handicap System. Temporary handicaps for new members can be established by turning in no less than five (5) scores.

It shall be the responsibility of all CCLGA members to ensure their own scores are properly and accurately posted. Each member of the CCLGA should enter appropriately adjusted scores immediately after play in the Pro Shop or enter it on-line from their home computer.

ARTICLE IV: DUES AND FEES

Annual dues are \$35 per person and shall be paid by March 1st. Any recommendation for a dues change must be made by the Officers of the Association and presented to the membership for a vote at the year-end December meeting, and may be adopted by majority vote of those present in person or by proxy.

Members will not be allowed to participate in any Play Day events until such dues are paid. The Secretary will provide the CCLGA Officers and the Head Professional a list of paid and delinquent members by March 15th.

The dues schedule for various membership applications are as follows:

- **Membership Renewal:** Due March 1st of each year.
- **New Members:** 100% of the dues will be paid if joining prior to July 1st. 50% of the dues will be paid if joining after July 1st.
- **Reinstated Member:** 100% of the dues are paid when she rejoins.
- **Reinstated Member Following Illness or Hardship:** Same as new member.

(Note: A "reinstated member" is a member who rejoins the CCLGA after a period of absence.)

All fees accumulated from Play Day events must be spent for Play Day events, and returned to the members in the form of Pro Shop credits. The Pro Shop may establish its own policy with regard to members using accumulated credits. *The entrance or prize fee for Play Day events has been established at \$3 per Play Day.* This may only be changed by a majority vote of the membership, present in person or by proxy, at the year-end December meeting for the following year's play.

ARTICLE V: CHANGES TO CONSTITUTION AND/OR BY LAWS

Any member in good standing may offer a Motion to adopt, amend, suspend or repeal the Constitution or By Laws of the CCLGA at any business meeting of the CCLGA. The members present will have the opportunity to second the motion. A discussion of the motion will then be held. The President will instruct the Secretary to prepare a notice, ballot or proxy to be distributed to all members for vote on the Motion at the next business meeting. Members may mail in their ballots or present them at the meeting. The Secretary will count all ballots and proxies at the meeting and advise the President of the results. Unless attending the meeting, all ballots and proxies must be delivered to the Secretary at least 72 hours prior to meeting.